

GKCBVO Certification Processes and Instructions



I.) The three Types of Certifications and summary of requirements:

1. **Reciprocity**: one-time use only, one R1 and one R2 evaluation and meet min test scores and evaluation points.

USAV Certification	Reciprocity	PAVO Certification	One each Min	Min Exam Test Score
National or JR National	→	State	R1 and R2 evaluation	90%, graded to 100%
Jr National or Regional	←	National	R1 and R2 evaluation	90%, graded to 100%
Regional	↔	State	R1 and R2 evaluation	85%, graded to 100%
Provisional	↔	Local	R1 and R2 evaluation	80%, graded to 100%

2. **Bi-Yearly Review**: every two years - one R1 and one R2 evaluation, over two-year period.

PAVO Certification	Evaluation Min Points	Min Exam Test Score
State	Two points in two years	Form A 85%, graded to 100%, yearly
Local	Two points in two years	Form A or B 80%, graded to 100%, yearly
Apprentice	Two points in two years	Form C 74%, graded to 100%, yearly

3. **Advancement**: start the process with Chair approval first before doing anything. Evaluators approved in advance for evaluation.

Certification Awarded	Min number of Evaluations	Evaluator requirements	Min Exam Test Score
State	One R1 and R2 + Two points	Jr National or National	Form A 85%, graded to 100%
Local	One R1 and R2 + Two points	Min State or higher	Form A or B 80%, graded to 100%
Apprentice	One R1 and R2 + Two points	Min State or higher	Form C 74%, graded to 100%

Successful advancement will be determined by Chair with significant input from evaluators.

II.) Points

- a. **One Point for either an R1 or R2 evaluation**
- b. **Half a point (.5) for attending a GKCBVO workshop**
- c. **Half point for teaching a scorer or line judge clinic**
- d. **Two points for evaluators attending a preseason scrimmage**
- e. **One point for five (5) Collegiate matches per season**

III.) Certification documentation requirements:

- a. **Reciprocity** specific instructions:

Step 1: Contact the chair.GKCBVO@gmail.com for approval to proceed with reciprocity process

- a. Reason for request
- b. Current USAV certification, send pic of screen showing current USAV certification
- c. Date of proposed evaluation
- d. Proposed evaluator, Chair will confirm evaluator

- b. **Bi-Yearly** review specific instructions:

Step 1: Contact the chair.GKCBVO@gmail.com once you have completed requirements

- a. Send copies of evaluation and/or
- b. Date of workshops attended and/or
- c. Dates you trained

For bi-yearly the total points on evaluation are merely for the official to see what areas are strengths and weaknesses

- c. **Advancement** instructions: potential candidate should contact the GKCBVO Chair to discuss readiness of candidate after which, if the Chair agrees, the candidate can proceed with this next step

Step 1: Send an email to the chair.GKCBVO@gmail.com

- a. Reason for request
- b. Current PAVO certification, years at this level
- c. Date of proposed evaluations
- d. Proposed evaluator, Chair will validate evaluator
- e. Once all requirements are met, send Chair copies of Evaluations and points details

For the advancement candidate, the point will be used among other areas like test results, pass performances and bulk of work by the chair and raters to determine results.

IV.) Evaluation process

- a. Complete the appropriate certification from the section above - III.) Certification Documentation – forward the request to Chair.GKCBVO@gmail.com
- b. After approved by Chair, contact evaluators for their approval to evaluate member at the specific match date and time
- c. Complete Section 1 of the evaluation form (see forms below)
- d. Provide evaluator a hard copy of the evaluation at the match
- e. Evaluator will complete the evaluation form and return to candidate member
- f. Candidate will complete 'Section Line Score' and 'Section Sub Totals'
- g. Candidate member will take a picture of the completed form and email Chair.GKCBVO@Gmail.com
- h. Chair will inform candidate member of results
- i. Chair will update certification in PAVO database based on results

V.) GKCBVO evaluation nuances:

An official's success or failure are often a result of the attention to details. Part of this evaluation will determine the candidate's ability to follow instructions. The candidate should take the lead in performing all necessary details. This is not the responsibility of the Chair nor evaluator. Similar to Line Judge training, the line judge candidate completes the paperwork.

The Chair and evaluators receive no compensation, the candidate should value their time and consideration. Failure to follow all instructions will mean the evaluation will be ended and the next available evaluation will be the next year.

VI.) Evaluation Form Completion instructions:

- a. Candidate
 - Completes section one in its entirety
 - The candidate should note the item or items they intend to work on. All of us should have areas we are working to improve, here will be a good opportunity to think through yours and list them. The evaluator can focus on these as well and let you know how you are progressing. Remember, if we are not improving, we most likely are regressing
 - Candidate completes (Section Line Score, Section Subtotal and Total Score This Evaluation)
- b. Evaluator
 - We value the evaluators time, with this in mind we want to make the process more a workload for the candidate rather than the evaluation or Chair
 - The Evaluator should expect the candidate to have completed 100% of their responsibility before the match.
 - The overall goal is to aid our cadre in developing and improving their volleyball officiating skills
 - Post-match complete section two, preferably before leaving the gym
 - Return the form to the candidate after post-match debrief

VII.) Tips for Evaluator to complete form:

- a. **Expected** is related to the candidate's current position and what the evaluation is for. Based on the level, what we would expect as a skill level, **an Expected mark is (GOOD!!)**. If the candidate is looking to advance, the **EXCEEDS** would be what we are looking for. They are performing a certain skill slightly above their current ranking
- b. Circle the appropriate points for each category based on the above thought process
- c. In the notes section, there are general comments for each category. If any are appropriate then just circle, or simply write your observation over them or cross out as needed.
- d. There are a few that are basically yes or no (i.e. Did they check the net YES/No)
- e. Summarize candidates progress on working areas, strengths, and areas to improve

R1 Evaluation Form Sample



GKCBVO R1 Evaluation Form

Section 1 Candidate completes this section in advance

Match Information Date of Match: 02/06/2021 Sport Level: (i.e. NAI/ANAIA, 17 gold) Teams: Park U vs St Mary's Women
 Candidate: Tom Rastok Reason for Evaluation: (Re-certify / Review / Advance) (circle)
 Current Level: (Apprentice / Local / State) Yrs. 2 yrs Candidates USAV Level: (In-Region / Provisional / Regional) Yrs. 3 yrs
 Three areas Candidate is working on 1. Rotations 2. BRA/BRB at net setter 3. R2 Discreet help to correct shoulder
 Candidates Short term goals Discreet signals Mentor Jayne Doe
 Date Chair GKCBVO approved evaluation: 02/02/2021 Evaluator Jimmy Cricket Date agreed to Eval 02/03/2021

Section 2 Evaluator completes

Category	Needs imp = 1pt Expected = 3pts Exceeds = 5pts	Section Line Score	Section Sub Total	Observations, recommendations for improvement, notes
Example	1pt <u>3pts</u> 5pts	3	----	Missed BRA/BRB, rotation, missed/good/no call, Good stuff too
Pre-Match	-----	-----	-----	
Site inspection	No Opt yes <u>4pts</u>	4		<i>Did a throughout walk around</i> basketball board, out of play limits.
Court Check	1pt <u>3pts</u> 5pts	3		<i>Ok inspection</i> Check height, antennas, lines, bench areas, etc.
Net Check	<u>Opt</u> 3pts	0		Check net or <u>not</u> and antennas
LJ talk	1pt <u>3pts</u> 5pts	3		<i>Brief</i> details appropriate for level of line judges
R2 Talk	1pt <u>3pts</u> 5pts	3		<i>Vague</i> Cover discreet signals, help, etc.
Coin Toss	1pt <u>3pts</u> 5pts	3		<u>Too wordy, concise</u> , cover what needed to be covered
Talk to announcer	<u>No Opt</u> yes 4pts	0		<i>Did not talk to the announcer</i> player intro, announce server etc.
Coaches talk	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Who won flip and choice, time between sets 2/3, lineups etc.
Professional	Expected Score 22		19	Max Score this section 36
Appearance	1pt <u>3pts</u>	3		Clean neat and professional or not
Confidence	1pt <u>3pts</u> 5pts	3		Weak whistle, good signal and so so decisive or decisive, approachable
Attitude	1pt 3pts <u>5pts</u>	5		Outstanding mental attitude, professionally friendly, board, ho-hum
Recovery	1pt <u>3pts</u> 5pts	3		<i>Ok</i> , questionable call seem unfazed, focus after good not so good
Judgement	Expected Score 12		14	Max Score this section 18
Ball handling	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Consistent, correct level, missed call, exceptional call(s)
BRA/BRB	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Knows front and back row setter, missed calls, correct calls
Decisive	1pt <u>3pts</u> 5pts	3		<i>Ok</i> No hesitation from faults to whistle
Control	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Benches, coaches and on court
Mechanics	Expected Score 12		12	Max Score this section 15
Court Scan	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Before beckon R1 side, teams, ball, benches and R2
Signal/Techniques	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Pace, sharp, waits for R2 when R2 whistles fault
Eye movement	1pt <u>3pts</u> 5pts	3		<i>Ok</i> not follow ball, eye go where need to see, see R2 during rally
Match Tempo	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Pace with team and announcer
Centering	1pt <u>3pts</u> 5pts	3		<i>Ok</i> Before rally, during rally and after whistle
	Expected Score 15		15	Max Score this section 15
Total Score this Evaluation			60	Min expected evaluation to maintain 61 max score 84

Candidate's effectiveness from areas working on list in section 1 above.

Area 1 Seems good at this time

Candidates Strengths 1. Positive attitude

Area 2 _____

2. Called a consistent match

Area 3 _____

Areas to Improve

1. _____

2. _____

Evaluator signature Jim Cricket

R1 Evaluation Form



Section 1 Candidate completes this section in advance

Match Information Date of Match: _____ Sport Level: (i.e. D1, NAIA, 17 gold) Teams: _____

Candidate: _____ Reason for Evaluation: (Re-certify / Review / Advance) (circle)

Current Level: (Apprentice / Local / State) Yrs. _____ Candidates USAV Level: (In-Region/Provisional/Regional) Yrs. _____

Three areas Candidate is working on 1. _____ 2. _____ 3. _____

Candidates Short term goals _____ Mentor _____

Date Chair GKCBVO approved evaluation: _____ Evaluator _____ Date agreed to Eval _____

Section 2 Evaluator completes

Category	Needs imp = 1pt Expected = 3pts Exceeds = 5pts	Section Line Score	Section Sub Total	Observations, recommendations for improvement, notes
Example	1pt (3pts) 5pts	3	----	Missed BRA/BRB, rotation, missed/good/no call, Good stuff too
Pre-Match	-----	-----	-----	
Site inspection	No 0pt yes 4pts			Check the ceiling, basketball board, out of play limits.
Court Check	1pt 3pts 5pts			Check height, antennas, lines, bench areas etc.
Net Check	0pt 3pts			Check net or not and antennas
LJ talk	1pt 3pts 5pts			Cover details appropriate for level of Line judges
R2 Talk	1pt 3pts 5pts			Cover discreet signals, help, etc.
Coin Toss	1pt 3pts 5pts			Too wordy, concise, cover what needed to be covered
Talk to announcer	No 0pt yes 4pts			Discuss anthem, player intro, announce server etc.
Coaches talk	1pt 3pts 5pts			Who won flip and choice, time between sets 2/3, lineups etc.
Professional	Expected Score 22			Max Score this section 36
Appearance	1pt 3pts			Clean neat and professional or not
Confidence	1pt 3pts 5pts			Good whistle, signals shape and decisive etc.
Attitude	1pt 3pts 5pts			Positive mental attitude, professionally friendly
Recovery	1pt 3pts 5pts			After questionable call still same unfazed
Judgement	Expected Score 12			Max Score this section 18
Ball handling	1pt 3pts 5pts			Consistent, correct level, missed call, exceptional call(s)
BRA/BRB	1pt 3pts 5pts			Knows front and back row setter, missed calls, correct calls
Decisive	1pt 3pts 5pts			No hesitation from faults to whistle
Control	1pt 3pts 5pts			Benches, coaches and on court
Mechanics	Expected Score 12			Max Score this section 15
Court Scan	1pt 3pts 5pts			Before beckon R1 side, teams, ball, benches and R2
Signal/Techniques	1pt 3pts 5pts			Pace, sharp, waits for R2 when R2 whistles fault
Eye movement	1pt 3pts 5pts			Does not follow ball, eye go where need to see, see R2 during rally
Match Tempo	1pt 3pts 5pts			Pace with team and announcer
Centering	1pt 3pts 5pts			Before rally, during rally and after whistle
	Expected Score 15		=====	Max Score this section 15
Total Score this Evaluation				Min expected evaluation to maintain 61 max score 84

Candidate's effectiveness from areas working on list in section 1 above. Area 1 _____

Candidates Strengths 1. _____ Area 2 _____

2. _____ Area 3 _____

Areas to Improve 1. _____

2. _____

Take a PICTURE and email to CHAIR.GKCBVO@GMail.Com Evaluator signature _____

R2 Evaluation Form



Section 1 Candidate completes in advance

Match Information Date of Match: _____ Sport Level: (i.e. D1, NAIA, 17 gold) Teams: _____
Candidate: _____ **Reason for Evaluation:** (Re-certify / Review / Advance) (circle)
Current Level: (Apprentice / Local / State) Yrs _____ **USAV Level:** (In-Region / Provisional / Regional) Yrs _____
 Three areas Candidate is working on 1. _____ 2. _____ 3. _____
 Candidates Short term goals _____ Mentor _____
 Date Chair GKCBVO approved evaluation: _____ Evaluator _____ Date agreed to Eval _____

Section 2 Evaluator completes

Category	Needs imp =1pt Excepted = 3pts Very good = 5pts	Line Score	Sub Total	Observations, recommendations for improvement, notes
Example	1pt 3pts 5pts	3	----	Missed BRA/BRB, rotation, missed/good/no call, Good stuff to
Pre-Match	-----	-----	-----	
Checked Balls	No 0 pts-yes 4pts			Checked pressure in game balls yes or no?
Talk w/scorer/libero	1pt 3pts 5pts			Talked to scorer cover illegal server/player, subs etc.
Talk w/Timer	0 pts 3pts			How to handle early time outs, length of TO's etc.
Check lineups	0 pts 3pts			2 mins/30 secs before start, verify correct
Warmup timing	1pt 3pts 5pts			Blow whistle at correct times
Professional	Expected Score 16			Max Score this section 20
Appearance	1pt 3pts			Clean neat and professional or not
Confidence	1pt 3pts 5pts			Good whistle, signals shape and decisive etc.
Attitude	1pt 3pts 5pts			Positive mental attitude, professionally friendly
Judgement	Expected Score 9			Max Score this section 13
Net/Center line	1pt 3pts 5pts			Missed center lines, missed net faults, good no calls
BRB/BRB Help	1pt 3pts 5pts			Provided discreet help for non-obvious calls
Protect Partner	1pt 3pts 5pts			Coach or bench trying to call game ie. doubles, lift etc.
Bench control	1pt 3pts 5pts			Players and coaches standing or sitting correctly
Mechanics	Expected Score 12			Max Score this section 20
Bench Scan	1pt 3pts 5pts			Before each rally, both sides after subs etc.
Signal/Techniques	1pt 3pts 5pts			Especially calling Out step to correct side for signal
Time Out Protocol	1pt 3pts 5pts			Correct time and whistle get teams back on court
Sub Protocol	1pt 3pts 5pts			Proper whistle and coordination with scorer
Discrete help	1pt 3pts 5pts			No show obvious faults, provide BRA/BRB help
Transition	1pt 3pts 5pts			Where needs to be to see what R2 needs to see (smooth)
Centering	1pt 3pts 5pts			Look to partner before/after rally's and during rally as needed
Net/Centerline Tec	1pt 3pts 5pts			Whistles steps to fault side etc.
	Expected Score 24		=====	Max Score this section 40
Total Score this Evaluation				Min expected evaluation to maintain 61 max score 93

Candidate's effectiveness from areas working on list in section 1 above. Area 1 _____
 Candidates Strengths 1. _____ Area 2 _____
 2. _____ Area 3 _____
 Areas to Improve 1. _____
 2. _____

Recommendation to GKCBVO Chair Fail ... Pass ... Candidate to Advance Evaluator signature _____

Take a PICTURE and email to CHAIR.GKCBVO@GMail.Com